

**993 - Pricing controller internship**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Accounting, Business Administration , Consultancy, Economics/Finance, International Business, Management and Project Management
<b>Extra benefits:</b>	Salary of 200-300€.

**Description:****Company description:**

Our collaborator is an E-commerce company with offices located in Llinars del Vallés, near Barcelona. They have customers all over Europe and a broad network which is maintained by a successful international team that keeps on increasing. Their team consists of a group of young professionals that work in an innovative environment, making this the perfect place for your internship!

The company is looking for an active and professional student to join the team. You would participate and manage the day to day activities, which will improve the company's results in the countries where they are present at the moment: Spain, Belgium, Italy, France, Germany, UK, Luxembourg, The Netherlands, Austria and Portugal.

**Position: Pricer and margin controller****Main tasks:**

- Control and determination of product prices.
- Analysis of competitors' prices.
- Search for business opportunities with overstock products.
- Relationship with trade partners to volume.
- Contact with new suppliers.

**Language skills:**

- Good level of English.
- Spanish would be a plus.

**Remuneration:**

The company is offering support in living costs with 225 euros.

**1019 - Content Assisant**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business Administration and Sales
<b>Extra benefits:</b>	Salary of 300-400€.

**Description:**

Our collaborator is an e-commerce company located in Barcelona which is renting hotel rooms and fully equipped meeting rooms. They are looking for different international profiles with high communication skills, accustomed to teamwork and able to manage a high workload.

**Position 2: Content assistant****Tasks:**

- Work in teams through the different internal departments with the objective to finish active processes in a productive and effective way.
- Create profiles of new hotels.
- Call center support.

**Requirements:**

- Good English level.
- Microsoft Office knowledge.

**Conditions:**

Location: Barcelona

Remuneration: 400€ monthly

Full time position

6 months internship

**1023 - Control assistant**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business Administration , Marketing and Sales
<b>Extra benefits:</b>	Salary of 300-400€.

**Description:**

Our collaborator is an e-commerce company located in Barcelona which is renting hotel rooms and fully equipped meeting rooms. They are looking for different international profiles with high communication skills, accustomed to teamwork and able to manage a high workload.

**Position 4: Control assistant****Tasks:**

- Review availability of active hotels.
- Tracking of promotional campaigns: Flash sales and internal promotions.
- Administrative management support.
- Resolution on the complaints and incidents.
- Work in teams through the different internal departments with the objective to finish active processes in a productive and effective way.
- Call center support.

**Requirements:**

- Good English level.
- Microsoft Office knowledge.

**Conditions:**

Location: Barcelona

Remuneration: 400€ monthly

Full time position

6 months internship

**1021 - Training assistant**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business Administration , Marketing and Sales
<b>Extra benefits:</b>	Salary of 300-400€.

**Description:**

Our collaborator is an e-commerce company located in Barcelona which is renting hotel rooms and fully equipped meeting rooms. They are looking for different international profiles with high communication skills, accustomed to teamwork and able to manage a high workload.

**Position 3: Training assistant****Tasks:**

- Administrative management support.
- Resolution on the complaints and incidents.
- Work in teams through the different internal departments with the objective to finish active processes in a productive and effective way.
- Call center support.

**Requirements:**

- Good english level.
- Microsoft Office knowledge.

**Conditions:**

Location: Barcelona

Remuneration: 400€ monthly

Full time position

6 months internship

**899 - Customer service and sales internship in Barcelona**

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Intermediate)
<b>Fields:</b>	Business Administration , Customer Relationship Management, Customer Service and Sales
<b>Extra benefits:</b>	Salary of 200-300€.

**Description:**

Our collaborator is a company that already runs a fleet of more than a 1.000 scooters in Spain's most touristic cities. The company rents scooters on a short and long term basis; basically to everyone who wants to experience the city from a different perspective, beyond the one of a normal tourist. Offices in Barcelona, Ibiza, Formentera and many more cities. Company is looking for two interns to join their marketing department in Barcelona and support them in the development of new markets and the customer relations, helping the customers during the buying process. You will be working in an international and dynamic environment, in the city center of Barcelona!

**Tasks:**

- Customer service.
- Sales.
- Renting contracts management.
- Use the ESR of the company.
- Tourist information.

**Requirements:**

- English, Spanish, Other languages preferably.

**Salary and other benefits:**

200€ per month to help in living costs

**930 - Leisure tourism instructor internship in a farm & rural lodge**

<b>Location:</b>	Oviedo, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Beginner)
<b>Fields:</b>	Hospitality, Kindergarten and Tourism
<b>Extra benefits:</b>	Salary of 200-300€. Includes accommodation.

**Description:**

Our collaborator is placed in an amazing environmental space, located in the north of Spain right by the Sea. Here they do many educational activities and entertainment for children, youth and businesses.

It is located in Asturias, in full contact with nature. The organization is located inside a natural park, which is full of animals.

You would be working as an assistant in the camp, being mainly supporting the coordinator with the children and students in the camp, participating in the events, etc... Perform manual activities, sports, cultural outings and much more with children between the age of 6 and 16 years.

**Requirements**

- Spanish B1 and English fluent
- Some other European language, like French or German is a plus
- Experience in working with children between 6 and 16 years of age

**Other requirements**

- Interested in nature
- Interested in working with children
- Be responsible, sociable and dynamic, who likes children, animals and the countryside
- Enjoys doing craft work and sports
- Experience will be valued as monitor of free time and knowledge of first aid.

**Availability**

Position is open in June, July and August, but full July and August are required.

**Benefits**

200€ + full board (meals and accommodation)

Working hours

40 hours / week from 08:00h to 20h (to be determined)

**457 - Cultural program coordinator Internship in Alicante, Spain**

<b>Location:</b>	Alicante, Spain
<b>Languages:</b>	Spanish (Intermediate)
<b>Fields:</b>	Business Administration , Communication / Journalism, Customer Relationship Management, Customer Service, Education, Languages, Management and Public Relations

**Description:**

Our collaborator is a language school, specialized in Spanish for foreigners, with schools in Alicante, Barcelona, Granada and Madrid. It provides to its customers a high qualified staff and performance equipment and had been accredited by the "Instituto Cervantes" for its schools in Alicante and Granada. Its goal is to combine teaching the Spanish language and culture with fulfilling your holiday expectations. In addition to its many free time events it will also show you the Spanish way of life.

**Position: Social and cultural program coordinator**

As a social and cultural program coordinator you will be in charge of all activities involving our students outside the classroom.

**Tasks:**

- Deliver excellent customer service, at all times.
- Be responsible for the social and cultural program. (Create and manage all activities).
- Always adhere to all company policies and procedures and licensing laws
- Be involved and contribute at team meetings.
- Carry out instructions given by the management team and head office.

**Remuneration:**

- The company will offer a Spanish course
- Accommodation discount

## **295 - Front Desk Assistant and Marketing Internship in Alicante, Spain**

<b>Location:</b>	Alicante, Spain
<b>Languages:</b>	Spanish (Intermediate)
<b>Fields:</b>	Business Administration , Customer Relationship Management, Customer Service, Management, Marketing, Reception and Social Media

### **Description:**

Our collaborator is a language school, specialized in Spanish for foreigners, with schools in Alicante, Barcelona, Granada and Madrid. It provides to its customers a high qualified staff and performance equipment and had been accredited by the "Instituto Cervantes" for its schools in Alicante and Granada. Its goal is to combine teaching the Spanish language and culture with fulfilling your holiday expectations. In addition to its many free time events it will also show you the Spanish way of life.

### **Marketing position**

#### **Tasks:**

- Customer service
- Dealing with customer needs through the Social Network
- Update weekly information in the Social Networks
- Update marketing databases.
- To assist with the marketing department
- Customer service
- Assist in keeping the School reception area clean and tidy
- Provide reports, as required, for bookkeepers and management
- Update the Social Networks
- Update marketing databases
- Team meetings

### **Summer camp and Front desk assistant**

#### **Tasks**

- Customer service
- Assist in keeping the School reception area clean and tidy, at all times
- Previous to the starting date of the program, organize the schedule of the activities for the nine weeks with the responsible of the activities in the School.
- During the program, organize the logistics for each activity in advance and assist the responsible for the teens in having everything under control.
- Write the reports for each student to send home to their parents.
- If necessary, helping with the full day excursions visiting the province on Saturdays.
- Be involved and contribute at team meetings.
- Deal with all inquiries in a professional and courteous manner, in person, on the telephone or via e-mail.
- Fulfill all reasonable requests from students to ensure their comfort, satisfaction and safety.
- Be responsible for evacuation, in cases of emergency, acting as first point of contact for students and the emergency services

**Requirements:**

- Spanish B1
- Team player
- Good organizational skills

**Remuneration:**

The company will offer a Spanish course  
Accommodation discount

**614 - Customer Service**

<b>Location:</b>	Girona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Customer Relationship Management, Customer Service, International Business, Marketing, Project Management and Sales
<b>Extra benefits:</b>	Salary of 200-300€.

**Description:****Company description:**

Our collaborator is an international online retailer specialized in selling sports equipment. This fast growing company is present in 220 countries across the globe and has been in the business over 17 years. They are now searching for customer service and product assistant interns to join their international and innovative office in Girona, Spain.

**Customer Service position****Tasks:**

- Customer service
- Call reception
- Ticket management CRM
- Answering questions about the orders' status
- Commercial and back office tasks
- Tracking the logistic situation of customers' orders

**Requirements:**

- Good level of English

**Location:**

Girona

**Remuneration:**

300€/month